

# EMPLOYMENT OPPORTUNITY

## National Reserve Bank of Tonga

### Security Officer

As a Security Officer you will be responsible for the physical security of the National Reserve Bank staff and assets as well as the tenants. This role is primarily responsible for the following;

- patrolling, securing and monitoring the bank premises and property equipment, assisted by security cameras
- provide good customer service, sign in staff, tenants and visitors at the main gate as well as giving directions
- escorting and guarding priority customers whilst they are within the boundaries of the bank
- keep accurate records and provide short reports

To consider for this role it is preferred that you have:

- Be Aged 21 to 30
- A pass in PSSC
- 3+ years of work experience as a Security Guard in a recognized organization or have worked in the related areas such as His Majesty's Armed Forces, Police or Police Fire Services is an advantage
- Good written and communication skills
- Computer literate in Word and Excel
- Effective team work

Sounds like you? Download the application form now from [www.reservebank.to/](http://www.reservebank.to/) or collect it from National Reserve Bank office in Nuku'alofa and apply. If you are currently working at a private company or the government department, a letter of recommendation from your Head of Department is required. Please email your application, relevant documents and a police record to [nrbt@reservebank.to](mailto:nrbt@reservebank.to) or address and send it to the Governor, National Reserve Bank of Tonga, Nuku'alofa, Tonga. For further details, please call the Senior Manager - Corporate Services on +676 24 057. All applications must be received before close of business (4:00 pm) on Friday, 6<sup>th</sup> April 2018.